


Terms & Conditions

1. The sealed quotation/offer should be sent on the **firm's original letter pad** with the following mandatory contents:-
 - a) Rates per case along-with current GST rates.
 - b) The firm shall submit the given below certificates:-
 - i. *"I/we hereby certify that I/we have read the entire terms and conditions of the Quotation Notice No. 2156 dated 24-01-2019. I/we shall hereby unconditionally accept and abide the terms/conditions/clauses contained therein in its totality/entirety.*
 - ii. *I/we hereby certify that our company/Firm has not been **blacklisted/debarred** by any Govt. Department/Public Sector Undertaking /Research Institution/Statutory body/University in India during the last **Five** years.*
 - iii. *I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.*
2. **Must Attach** three self-addressed envelopes with **Postage Stamps as per Indian Postal office Rates.**
3. **The rate contract offers will be accepted up to 04-02-2019 pm on 3:00 p.m. in the Office of Purchase Cell, Administrative Block, Guru Angad Dev Veterinary and Animal Sciences University, Near Verka Milk Plant, Ferozepur Road, Ludhiana-141001 only.**
4. Offer(s) received after the due date and time, incomplete, conditional and offer submitted in any other office of university will be rejected straightway.
5. The Offer(s) containing over writing/cutting, etc. without authentication will not be entertained.
6. The offers of firms which have been banned by any Govt. Deptt./Govt. Undertaking/ University/Institute, etc. will not be accepted.
7. The firm must submit its Registration Certificate, GST Registration Details, firm's PAN No. and Bank details for e-payment i.e. Name of the bank with full address, Branch Code, Account No. and type of account, IFSC Code (India Finance Code).
8. **Scope of Work:** The firm shall have to provide end-to-end solutions to Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana regarding e-Tendering of electrical & civil works and purchase of items under e-Procurement system, which may include tender publishing, creating technical templates and financial templates (BOQs) as per case with uploading of DNIT, opening of bids, publishing corrigendum/ cancellation/retendering (if any), other related services till uploading of purchase order/allotment of work.

9. **Location:** Services to be provided onsite: i.e. work of e-Tendering in the office of D.S.W. – cum – E.O and work of e-Procurement in the office of Purchase Cell.
10. University has provided the internet facility in its offices/campus, which may be used for this work. In case of any breakdown/interruption in University's internet facility, the approved service provider firm will have to arrange its own internet connection, for completing the work in time at location mentioned at sr. no. 9 above.
11. **Time Frame:** The firm shall be informed via email and telephonic message regarding schedule and location of work by the concerned office. Being the time bound work; it is the responsibility of the firm to complete the required action in time. The representative of the firm shall have to report 30 minutes before the scheduled time at the location of work. In case of any urgency, making the alternate arrangement is the responsibility of the firm. Non-compliance shall invite to termination of contract
12. **Validity Period of Service Contract:** Upto 30-04-2020 (e-Tender created on 30-04-2020 will have to be executed for end-to-end solutions by service provider).
13. **GST:** GST (as applicable as per Government rules from time to time) will be paid to the firm against invoice generated with GST registration details.
14. **Payment:** Payment will be made on bill basis. Separate bills will be raised to Purchase Cell for e-Procurement and D.S.W. – cum – E.O. for e-Tendering for all completed works done on bimonthly basis.
15. The successful firm shall have to submit an undertaking duly attested by the Notary Public on the non-judicial stamp paper worth **Rs. 25/-** to ensure compliance of terms and conditions during the validity period of such approval. Non-compliance of terms and conditions shall be liable to black listing of the firm for dealing in future or any other action as deemed fit with the approval of Worthy Vice Chancellor and decision in this regard shall be final.
16. No firm shall have any claim for renewal of the approval for the next year and no correspondence in this regard shall be entertained.
17. All disputes shall be subject to Ludhiana jurisdiction only.
18. The University reserves the right to reject or accept any or all the quotations without assigning any reason. The University may approve the offers of more than one firm(s) as may be considered necessary.
19. For any enquiry contact Office of Purchase Cell during working hours at 0161-2553353 or officepurchasecell@gmail.com.


Accounts Officer (Purchase Cell)
Office of Comptroller